

**DARIEN HIGH SCHOOL BUILDING COMMITTEE**  
**DARIEN, CONNECTICUT**

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**Minutes of October 27, 2005 Meeting**

Peter Maglathlin, chairman, convened the meeting of the High School Building Committee at 8:00p.m. in Room 206 of the Town Hall.

Members present:

Sally Bosha	Peter Maglathlin
Jim Plutte	Jenny Streeter
Jerry Nielsen	Kevin Newman
Dave Campbell	

Guest List:

John Ryan	Adele Conniff
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The meeting's agenda was adopted unanimously.

The following clarifications were made to the minutes of the September 22 meeting. Jeff Adams and his technology crew are working hard to complete the last few elements of the technology installation, particularly the remote video distribution system. In addition, an important component of the high cost of air conditioning the building during the hot summer was that full thermostatic controls were not yet operational. The minutes of the September 22, 2005 meeting, as amended, were adopted unanimously.

Kevin Newman paid tribute to Adele Conniff in her final meeting as representative of the Board of Education to the High School Building Committee. He lauded her service, which was highlighted by her dedicated attendance, her consistent and accurate articulation of the educational specifications, her insightful questioning, and her remarkable equanimity under often-stressful circumstances. The committee saluted her with a standing ovation.

**Construction Committee Report**

Peter Maglathlin said that George Graikoski of O&G would give a detailed punch list report at the next meeting. He also named two upcoming deadlines to focus on: November 7 – the auditorium will be finished; November 18 – tours of the school will be conducted by student guides, followed by entertainment in the new auditorium.

John Ryan gave an asbestos update. By Friday, we should have all the potentially dangerous material off the site (roofing); there have been no positive readings on the monitoring device. We will ask the state if we can proceed to remove the concrete slabs without using the monitoring device, since any asbestos contained in the slabs is not friable, and no positive results have come during the removal of the more friable material. The goal is to be able to complete the laying of the asphalt in the loop as soon as possible, while the production plants are still operating.

Peter Maglathlin announced a \$100,000 gift from an anonymous donor to provide additional landscaping on the site.

Jenny Streeter said that we are working with the school administration to identify and rectify punch list items. John Ryan said that punch list items were the financial responsibility of the contractors. We have funds held back in reserve (called “retainage”) to ensure compliance.

Peter Maglathlin read a memo from Paul Engemann asking for help with the new security system. He stated that the system is not working correctly, and emphasized the need for training.

#### **Finance Committee**

Peter Maglathlin stated that we need to present to the Board of Finance the total project cost by Thanksgiving, to enable the approval process to be completed in time for payments to be made.

#### **Chairman’s Report**

The next regular meeting is scheduled for November 10, 2005, at 8:00p.m. in Room 206 of the Town Hall.

The meeting was adjourned at 8:34p.m.

Respectfully submitted,

James Plutte  
Secretary

***Approved:***